



Dear Families,

Please find information below on Kid Space @Reach and how to book your child into sessions.

Kid Space @Reach

Busy parents sometimes need the flexibility of a longer day...and children love it too!

Reach School's wraparound care means that you can relax knowing that your child is in safe hands and having fun until you are ready to collect them.

We provide a breakfast club between the hours of 7.30am and the start of school. Children can have breakfast to fuel their day, play games, draw/colour in, or relax in a quiet area before the day ahead. We believe that good food supports children in learning and going on to enjoy a life of choice and opportunity. Breakfast club is £3 from 7.30am for a full session until the start of your child's day. The children will go directly to their classroom after breakfast club.

Reach Academy Feltham is part of the national rollout of the government's 'free breakfast clubs programme' which gives children a soft start to the day, helping them feel ready to learn. This means we are able to provide a free breakfast to all children from Reception-Year 6 for 30 minutes prior to the start of the school day at 8am. Parents must still book this via My Child At School so that we know how many children to expect and children must be dropped off between 8-8.05am via the primary side gate. Unfortunately, children arriving after this window will not be able to join.

During our after school care between the end of the day and 6pm, children can get involved in playing a wide range of activities such as sports, arts and crafts, team games, ICT and much more. Traditional toys such as dolls, cars, lego, dress up clothes and board games are also on offer. We believe that encouraging children to explore a variety of skills and hobbies supports them in broadening their horizons and choices in life.

The cost of Kid Space @Reach is detailed below:

Full session Afterschool-6pm (Snack provided)	£11 per session
Short session Afterschool-4.30pm	£5 per session

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Club session 4.30-6pm (Snack provided, for children booked into a club)	£7 per session
Breakfast Club From 7.30am	£3 per session
Breakfast Club From 8am (arrive by 8.05am)	Free

How to enrol your child in wrap-around care:

Reach Schools uses the MyChildAtSchool for wrap-around care bookings.

Please see a [guide here](#) for enrolling your child.

Please note that all sessions need to be booked and paid for in advance, and booked 24 hours in advance of the session. Cancellations also need to be made 24 hours in advance and refunds cannot be made on the day.

If you need to make an emergency late booking, you can book an emergency Short Session (3pm-4.30pm) within 24 hours for £10.

Tax Free Childcare:

When you make a tax free childcare payment, we need you to email us to tell us how you want the payment to be distributed between the different club options on your MCAS (My Child At School) account.

The options are as follows:

- Breakfast Club
- Full ASC 3-6pm
- Short ASC 3.30-4.30pm

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- Club ASC 4.30-6pm (this would be if your child is in another club 3.30-4.30pm only)

Please email finances @reachacademy.org.uk once you have made your payment with your child's name, your payment reference and where you want the amounts credited.

Please note it will take 7-10 working days from you crediting our account for this to be applied to your MCAS account. There are instructions at the end of this letter on how to make a payment with tax free childcare.

If you have any questions about Kid Space @Reach, please contact Beatrice Desire at kidspace@reachacademy.org.uk. For questions around MyChildAtSchool or for help with login details please contact the Front Office.

Harpreet Dhillon

Co-Headteacher (Primary)

T: 02088931099



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Guidance on paying for wraparound care with Tax Free Childcare

We accept tax free childcare payments for Kidspace which is our wraparound offer for breakfast and afterschool club.

To apply for tax free childcare please visit and follow the link below, it takes around 20 minutes to apply. Once approved and setup you will be able to sign in and transfer funds.

<https://www.gov.uk/apply-for-tax-free-childcare>

To make a transfer to Reach Academy Feltham with tax free childcare please visit:

<https://www.gov.uk/sign-in-childcare-account>

1. Once signed in please click through to your "tax free childcare account":

GOV.UK The childcare service

BETA This is a new service - your [feedback](#) will help us to improve it. [Get help](#) [Sign out](#)

Your childcare service account

[I'm new to the childcare service, what do I do first?](#)

Reconfirmation
Confirm your details are up to date every 3 months. Do this between 20 November 2025 and 17 December 2025

Your Tax-Free Childcare account
Manage your Tax-Free Childcare account, pay money in, select and pay childcare providers or make a withdrawal

Free Childcare For Working Parents
View your Free Childcare For Working Parents codes

[You missed my end date, what do I do?](#)

2. This will then show any children you have registered, click "manage account".

GOV.UK The childcare service

BETA This is a new service - your [feedback](#) will help us to improve it. [Get help](#) [Sign out](#)

Your Tax-Free Childcare accounts

Child's name	Balance		
		Manage account	View transactions
		Manage account	View transactions

[Homepage](#)

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- You will see how much money you have in your account. If you want to pay money into the account please click the link and follow the instructions to bank transfer to your tax free childcare account.

! For weekly/monthly payments no longer required, select the 'Change or cancel payment' link. Then select 'Cancel this payment' link on the next screen.

Summary for

Money in this account

Paid in by you	Government top-up	Total balance	Cleared funds
110	27.50	137.50	137.50

[Pay money in](#) [Withdraw your money](#)

You can get a maximum government top-up of £500 for this entitlement period. You've £375 left for this period.

- If you scroll down the page you will see a way to setup your childcare provider in green.

Payments to your childcare providers

Check you have enough cleared funds in your childcare account before making a payment to your childcare provider.

If you are making a regular payment to your childcare provider, the money needs to be shown as cleared funds the day before the payment is due to go out.

Your payments will be sent to your childcare provider's bank account. You should tell them that the payment reference for your child is:

► [What to do if you employ a nanny](#)

Childcare providers	Payment amount	Frequency	Manage payments
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[Remove](#)

[Set up new payment](#)

[Add a childcare provider](#)

[Back to your Tax-Free Childcare accounts](#)

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5. Please type in TW13 4AB and choose either Reach Academy Feltham or Reach Academy Hanworth Park

Your search results

- ☒ Reach Academy Feltham - 53-55 High Street, Feltham, TW134AB
- ☐ Junior Adventures Group @ Reach Academy TW13 - Reach Academy, Fern House 53-55, Feltham, TW134AB
- ☐ Reach Academy Hanworth Park - High Street, Feltham, TW134AB
- ☐ Bright Minds Academy Feltham - Reach Academy Feltham, 53-55 High Street, Feltham, TW134AB

► [Can't find your childcare provider?](#)

Continue

[Back to summary](#)

6. Confirm you wish to add this childcare provider to your account

Search for a childcare provider

Do you want to add this childcare provider for another child?

☒ Yes ☐ No

Continue

[Homepage](#)

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7. You will now see the school added to your profile and your unique payment reference shown in blue.

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► [What to do if you employ a nanny](#)

Childcare providers	Payment amount	Frequency	Manage payments
Reach Academy Feltham	Remove		Set up new payment

[Add a childcare provider](#)

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8. Click setup new payment
9. You can now transfer funds from your account to the school by completing the information below - once you have transferred please email finances@reachacademy.org.uk to confirm. **Please also confirm how you want the funds to be distributed - the options are as follows:**

- **Breakfast Club**
- **Full ASC 3-6pm**
- **Short ASC 3.30-4.30pm**
- **Club ASC 4.30-6pm**

Pay childcare provider

If you set up a monthly or weekly payment, the first payment date may be affected by weekends and bank holidays. If your payment date is not available, we will let you know the earliest possible date.

Payments should show in your providers account within 24 hours, but this may vary depending on their bank.

Payment amount

£

- ☐ Monthly
- ☐ Weekly
- ☐ One-off

First payment date

For example, 10 10 2025

Day	Month	Year

[Cancel this payment](#)

10. The amount will then be applied to your My Child At School account within 7-10 working days (not including school holidays).

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